

**MINUTES OF THE MEETING OF
THE BOARD OF TRUSTEES
Wednesday, March 20, 2024**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, March 20, 2024 at 7 PM at the Village Hall located at 500 North Country Rd., St. James, NY 11780. Those present were the following members Mayor Douglas A. Dahlgard, Deputy Mayor Daniel W. White, Trustees Judith C. Ogden, Jeffrey D. Fischer and Trustee L. Gordon Van Vechten. Also, in attendance Village Administrator/Clerk, Margaret O’Keefe; Police Chief, Charles M. Lohmann; Building Inspector, Robert O’Shea; and Village Treasurer, Patricia Mulderig. Not in attendance Village Attorney, Anthony Guardino and Dir. of Highway Operations, Frank Prinzevalli. Members of the public were requested to sign-in.

Pledge of Allegiance

Mayor – Douglas A. Dahlgard:

- Presentation by Suffolk County Water Authority was paused.
- Election Results - March 19, 2024 Village General Elections:
For the 1 village Mayor position, 2-year term, the results are as follows:

• Michael Utevsky	205	votes
• Douglas A. Dahlgard	177	votes

For the 2 village Trustee positions, 2-year terms, the results are as follows:

• Lisa Davidson	204	votes
• Judith C. Ogden	200	votes
• Gordon Van Vechten	183	votes
• Michael Braaten	165	votes

TOTAL BALLOTS CAST	386
ABSENTEE VOTES	
VOIDED BALLOTS	1

Mayor highlighted the contributions of Trustee Van Vechten’s efforts during his long tenure on the Board of Trustees.

- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted: **RESOLUTION #183-23**
Minutes of February 21, 2024, 7 PM meeting of the Board of Trustees were presented.
RESOLVED, to adopt the minutes of the above meeting as presented.

2. Financials – Patricia Mulderig, Treasurer:

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted: **RESOLUTION #184-23**
RESOLVED, to adopt Abstracts #127897 through and including #127913 in the total amount of \$70,889.76 to be paid from the General Fund.
- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted: **RESOLUTION #185-23**
RESOLVED, to adopt Abstract TA #223 in the total amount of \$5,340.15 to be paid from the Trust & Agency Fund.

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted: **RESOLUTION #186-23 RESOLVED**, to accept the 2023/2024 Assessment adjustments in the amount of \$2,346.12 as noted:

4900	1	2	26.1	Daniel & Andrea Salid	2 Oak Ridge Road SB	1-Mar-24 **	1-Mar-24	7600	7644	(256)	63.78
5900	1	2	31	Eugene & Rebecca Arena	3 Oak Ridge Road SB	1-Mar-24 **	1-Mar-24	9345	9355	(250)	80.90
11800	3	1	5	Jonathan Komich & Tegan Barson	11 Armand Ct, SJ	1-Mar-24 **	1-Mar-24	19000	12740	(3,260)	684.00
19200	4	1	18	Jesse Kuln & Ashley Murphy	7 Hilltop Court, SJ	1-Mar-24 **	1-Mar-24	8430	6715	(1,715)	360.15
21500	4	2	21.1	James & Stahanie Gallano	19 Pinoak Lane SJ	1-Mar-24 **	1-Mar-24	11788	10780	(1,008)	211.68
23900	5	1	11	Daniel Sigel & Susna Bryde	33 Hitherbrook Rd, SJ	1-Mar-24 **	1-Mar-24	10350	9702	(648)	136.08
25300	5	1	23.12	Faruqk & Bushra Belg	5 Farmers Lane SJ	1-Mar-24 **	1-Mar-24	18450	17640	(810)	170.10
29300	5	2	30	4205 8th Avenue Corp	7 Meadow Gate East	1-Mar-24 **	1-Mar-24	10500	8212	(1,288)	270.48
44900	7	3	24.22	Izhar & Nisema Haque	17 The Chase SJ	1-Mar-24 **	1-Mar-24	11808	10707	(1,102)	231.42
55100	8	2	17	Ronald & Le Vachula	19 Armand Ct, SJ	1-Mar-24 **	1-Mar-24	14215	13720	(495)	103.95
55100	3	1	10	Arlene Morris	19 Armand Ct, SJ	14-Feb-24 **	16-Jan-24	7650	7350	(300)	63.00

ASSESSMENT ADJUSTMENTS - MARCH 20, 2024 (11,172) 2,346.12

- It was, upon motion by Trustee Fischer, second by Trustee Van Vechten, and unanimously adopted: **RESOLUTION #187-23 RESOLVED**, to accept the 2023/2024 Certiorari Assessment Adjustments in the amount of \$3,185.81 as noted:

SECTION BLOCK/LOT	HOMEOWNER	Address	PROPERTY ID	Certiorari Date	Village Date	ASSESSOR LETTER	2023/2024 CERTIORARI ASSESSMENT ADJUSTMENTS CHANGED	DATE	ASSESSMENT	CORRECTED ASSESSMENT	DIFFERENCE	Page 1 of 1 2023/2024 TAXABLE DIFFERENCE
5-2-34-18	Robert Daddino	598 No. Country SJ	30000	2020	2021	12-Oct-22	12-Oct-22	7,373	7,073	300	85.59	
5-2-34-18	Robert Daddino	598 No. Country SJ	30000	2021	2022	12-Oct-22	12-Oct-22	7,373	7,073	300	61.47	
5-2-34-18	Robert Daddino	598 No. Country SJ	30000	2022	2023	12-Oct-22	12-Oct-22	7,373	7,073	300	0.00	
ASSESSMENT ADJUSTMENTS APPROVED 2/20/2024- DADDINO											900	\$147.06
6-1-27	Richard & Gina Bonati	21 Carman La SJ	34000	2021	2022	12-Oct-22	12-Oct-22	12,390	10,695	1,695	483.58	
6-1-27	Richard & Gina Bonati	21 Carman La SJ	34000	2022	2022	12-Oct-22	12-Oct-22	12,390	10,695	1,695	347.31	
6-1-27	Richard & Gina Bonati	21 Carman La SJ	34000	2023	2022	12-Oct-22	12-Oct-22	12,390	10,695	1,695	0.00	
ASSESSMENT ADJUSTMENTS APPROVED 2/20/2024-BONATI											5,085	830.89
6-1-30.2	Stephen & Deborah Martin	7 Wetherill La SJ	34400	2020	2021	12-Oct-22	12-Oct-22	15,070	12,363	2,707	772.31	
6-1-30.2	Stephen & Deborah Martin	7 Wetherill La SJ	34400	2021	2022	12-Oct-22	12-Oct-22	15,070	12,363	2,707	554.66	
6-1-30.2	Stephen & Deborah Martin	7 Wetherill La SJ	34400	2022	2023	12-Oct-22	12-Oct-22	15,070	12,363	2,707	0.00	
ASSESSMENT ADJUSTMENTS APPROVED 2/20/2024- GEORGAKOPOULOS											8,121	\$1,326.97
7-4-4.11	Celeste Mannix	9 Deepwells La SJ	47400	2020	2021	12-Oct-22	12-Oct-22	10,270	9,603	667	190.30	
7-4-4.11	Celeste Mannix	9 Deepwells La SJ	47400	2021	2022	12-Oct-22	12-Oct-22	10,270	9,603	667	136.67	
7-4-4.11	Celeste Mannix	9 Deepwells La SJ	47400	2022	2023	12-Oct-22	12-Oct-22	10,270	9,603	667	0.00	
ASSESSMENT ADJUSTMENTS APPROVED 2/20/2024- KRAUTH											2,001	\$326.96
7-4-4.13	John & Bianca Mammana	13 Deepwells La SJ	47600	2020	2021	12-Oct-22	12-Oct-22	10,035	9,430	605	172.61	
7-4-4.13	John & Bianca Mammana	13 Deepwells La SJ	47600	2020	2021	12-Oct-22	12-Oct-22	10,035	9,430	605	123.96	
7-4-4.13	John & Bianca Mammana	13 Deepwells La SJ	47600	2020	2021	12-Oct-22	12-Oct-22	10,035	9,430	605	0.00	
ASSESSMENT ADJUSTMENTS APPROVED 2/20/2024- MAMMANA											1,815	\$296.57
8-1-19.13	Phillip & Andrea Camera	6 The Hunt	53100	2020	2021	12-Oct-22	12-Oct-22	12,025	11,500	525	149.78	
8-1-19.13	Phillip & Andrea Camera	6 The Hunt	53100	2020	2021	12-Oct-22	12-Oct-22	12,025	11,500	525	107.57	
8-1-19.13	Phillip & Andrea Camera	6 The Hunt	53100	2020	2021	12-Oct-22	12-Oct-22	12,025	11,500	525	0.00	
ASSESSMENT ADJUSTMENTS APPROVED 2/20/2024- CAMERA											1,575	\$257.36
TOTAL CERTIORARI ASSESSMENT ADJUSTMENTS											19,497	\$3,185.81

- It was, upon motion by Trustee Van Vechten, second by Trustee Fischer, and unanimously adopted: **RESOLUTION #188-23 RESOLVED**, the village treasurer is authorized and directed to make modifications to the 2023/2024 budget in the amount totaling \$840,355.01 for a net change of zero, as noted:

	BUDGET F/Y/E	2/28/2024	BUDGET ADJUSTMENT	MODIFIED BUDGET 2/28/2024
A1165	COUNTY SALES TAX	(113,101.00)	0.00	(113,101.00)
A1325.1	TREASURER PERSONAL SERVICE	69,185.29	1,850.00	71,035.29
A1325.4	TREASURER SOFTWARE	10,000.00	(1,850.00)	8,150.00
A1325.13	TREASURER BENEFITS	5,334.80	10.00	5,344.80
A1410.1	CLERK PERSONAL SERVICE	97,897.63	2,850.00	100,747.63
A1410.22	CLERK OFF SUPPLIES	9,435.00	(2,000.00)	7,435.00
A1410.25	CLERK EDUCATION	3,500.00	(955.00)	2,545.00
A1410.8	CLERK BENEFITS	7,503.13	105.00	7,608.13
A1440.41	ENGINEER GENERAL	13,650.00	2,405.00	16,055.00
A1620.2	VILLAGE HALL UTILITIES	30,000.00	900.00	30,900.00
A1920.41	MUNI ASSOCIATION DUES - GENERAL	2,600.00	250.00	2,850.00
A3120.11	POLICE PERSONAL SERVICES	520,280.88	4,950.00	525,230.88
A3120.13	POLICE - UNIFORMS, SUPPLIES	10,000.00	1,800.00	11,800.00
A3120.24	POLICE GAS OIL REPAIRS	26,000.00	(6,920.00)	19,680.00
A3120.8	POLICE BENEFITS	39,923.71	170.00	40,093.71
A3620.1	BUILDING INSPECTOR PERSONAL SERVICE	40,410.59	1,550.00	41,960.59
A3620.4	BUILDING INSPECTOR CODE ENFORCEMENT	1,000.00	(850.00)	150.00
A5110.225	ST MAINTENANCE - EQUIPMENT< \$1,000.00	3,800.00	100.00	3,700.00
A5110.7	ST MAINTENANCE - EMERGENCIES	15,750.00	1,150.00	16,900.00
A5110.7	ST MAINTENANCE - EMERGENCIES	0.00	1,457.50	1,457.50
A5142.43	STORM EMERGENCY	15,000.00	(8,881.50)	6,118.50
A8010.1	ZONING BOARD PERSONAL SERVICE	6,528.84	241.00	6,769.84
A8010.8	ZONING BENEFITS	501.37	17.00	518.37
A8020.10	PLANNING BOARD PERSONAL SERVICE	6,528.84	241.00	6,769.84
A8020.8	PLANNING BENEFITS	501.37	17.00	518.37
A8030.1	ARB CLERK	2,974.53	500.00	3,474.53
A8030.8	ARB CLERK BENEFITS	190.03	93.00	283.03
A9020.8	PAYCHEX PAYROLL SERVICE	4,500.00	225.00	4,725.00
A9050.8	UNEMPLOYMENT INSURANCE	9,980.00	575.00	10,555.00
A1990.0	CONTINGENCY	0.00	0.00	0.00
		0.00	0.00	0.00
		840,355.01	0.00	840,355.01

- Arbor Day Celebration is scheduled to be held on the first Saturday in May 2024, with a rain date Sunday.
- Acknowledged for its efforts in 2023, the village of Head of the Harbor received Tree City designation status for the 6th consecutive year.

3. Building Department – Bob O’Shea, Building Inspector:

- Several applications before the Planning Board for special use permits; and two site plans.
- Several Building Department permits issued.
- Harbor Road may need to be temporarily shut down for a small window of time to complete the underground pedestrian tunnel.

4. Police Department – Charles M. Lohmann, Police Chief:

- Awaiting new patrol car.
- Additional police equipment purchased.
- It was, upon motion by Deputy Mayor White, second by Trustee Fischer, and unanimously adopted:
RESOLUTION #189-23
\$995.00 Leonardo bill service agreement continued extended warranty

Public Comments

- Margaret Shutka thanked both Trustee Van Vechten and Mayor Dahlgard for their dedication and extended years of service to the Village.
- Michael Utevsy concurred and also thanked the Chief Election Officer, Election Inspectors, and Poll Clerk for their professionalism.
- Discussion regarding projects before Planning Board.
- It was, upon motion by Deputy Mayor White, second by Trustee Van Vechten, and unanimously adopted:
RESOLUTION #190-23
RESOLVED, to accept with regret, the resignation of the Village Attorney, Anthony S. Guardino effective April 1, 2024. Mayor thanked Anthony Guardino for his expertise in land use law and his dedication and assistance to the village.
 - Judy thanked Mayor Dahlgard & Trustee Van Vechten for their dedication.
 - Mayor thanked the residents for their support and the opportunity to serve the community. Additionally, he wished the next administration much luck.

It was, upon motion by Deputy Mayor White, second by Trustee Fischer and unanimously adopted, to move to executive session to discuss potential litigation. Discussion ensued. No action taken. It was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted to move back to public session at 7:35 PM.

- It was, upon motion by Deputy Mayor White, second by Trustee Ogden, and unanimously adopted:
RESOLUTION #191-23
WHEREAS, a claim was initiated against the village by one Frederick G. Fox represented by Frank S. Scagluso, Esq., and
WHEREAS, after exploration for claim resolution, regardless of the merits of this defensible claim, it has been determined to offer a settlement of the claim accompanied by a full and complete release, for the sum of \$50,000.00,
BE IT RESOLVED, to authorize Mayor Dahlgard, or his designee, to confirm with Colleen Pulverenti, Esq. Claims Attorney, Tokio Marine and Steven C. Stern, Esq., SOKOLOFF STERN LLP.
 - Village Counsel to draft a letter and forward Town of Smithtown invoice to homeowner and contractor at Piper Lane.

There being no other matters to be brought before the Board; it was, upon motion by Deputy Mayor White, second by Trustee Ogden and unanimously adopted, to adjourn the meeting at 8:03 PM.

Respectfully Submitted,

Margaret O’Keefe
Village Administrator/Clerk